

# HORIZON LEEDS

Conference Venue and Meeting Rooms







# Welcome

**Horizon Leeds** is a unique, independent, award-winning conference and meeting space that offers in-person, hybrid, and virtual events.

The venue is owned by NHS Confederation, which means that all the profit **Horizon Leeds** generates is reinvested to support the Confederation's work to support NHS members to improve care for patients and the public across the whole healthcare system in England, Wales, and Northern Ireland.

Our excellent facilities, alongside our knowledgeable and dedicated event planners, have earned us an enviable reputation for helping clients host the perfect event. Whatever your vision, our team is here to make the planning process as smooth as possible, resulting in a fully accessible event that will be sure to be remembered.

We are a venue team who are fully focused on your event objectives and ensuring we can provide bespoke and creative events centred around delegate engagement and customer service. We believe that this approach is the reason why....

- 100% of clients have said that they would use **Horizon Leeds** for their events in the future.
- 100% of clients would recommend **Horizon Leeds** to a colleague.

 [www.horizonleeds.co.uk](http://www.horizonleeds.co.uk)

 0113 225 3190

 [sales@horizonleeds.co.uk](mailto:sales@horizonleeds.co.uk)

*There's no one size fits all at Horizon Leeds. It's all about what you want and how we can make it happen, together.*





*“ Many thanks for helping to make our All Staff Event a huge success, once again. The facilities at Horizon Leeds are consistently excellent and the versatility of the space available is ideal for the activities we plan. ”*

**– The NHS National Institute for Health Research**

*“ It is the second time we have held our conference at Horizon Leeds and I am just as impressed as the first time! Pre-event planning was a breeze due to the staff. Quick responses to queries – however big or small.*

*On the day – everyone went out of their way to ensure the event ran smoothly and were able to action things immediately. The facilities are perfect for our conferences and the exhibition space allows for perfect networking opportunities. ”*

**– King's Fund**





# Create@

**Create@** is Horizon Leeds' largest and most versatile space. Floor-to-ceiling windows along the entire length of the back wall create a light and airy room that feels a million miles away from a standard conference suite. This vibrant meeting space can also be lit up in your brand colours, creating the perfect conference atmosphere.

Suitable for 150 delegates in cabaret style or 200 in theatre style, with over 70 power sockets and high-quality integrated ceiling speakers, **Create@** works perfectly for conferences or small-to-medium exhibitions.

As with the whole of Horizon Leeds, **Create@** is bursting with the latest AV, with three projectors and large electrically operated screens. Presenters have the option to display the same content or display two separate content streams at any one time, all from the touchscreen panel on the wall.

## Suggestions for Create@:

**Exclusive conferences:** delegates can comfortably enjoy the space, 200 in a theatre set up, 150 in cabaret or 72 in the classroom on our supportive long sit chairs. Bottomless filtered sparkling and still water ensures everyone stays hydrated throughout the day, all of which comes as standard, along with the 3x 4k projectors, a PA system, and a lectern with a gooseneck microphone.

**Award ceremonies and dinners:** expert hosts welcome evening dining and award ceremonies. Comfortably seating up to 140 delegates and with a blank canvas to a theme as you like, we are able to cater the event with some truly mouth-watering, locally sourced menus. Truly a central Leeds venue option not to be overlooked!

## LEARN MORE

27m

Create@

8m

### Create@

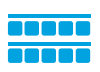
Capacity 35 min / 200 max



150 Cabaret



200 Theatre



72 Classroom



140 Dinner



35 U-Shaped



40 Horseshoe





# Create@1

**Create@1** boasts floor-to-ceiling windows across the entire length of the back wall, providing a light and airy room suitable for 90 delegates when set up in cabaret style or 150 in theatre style.

Responding to the needs of clients, **Create@1** was created, which welcomed educational seminars and keynote presentations, exhibitions, and product launches.

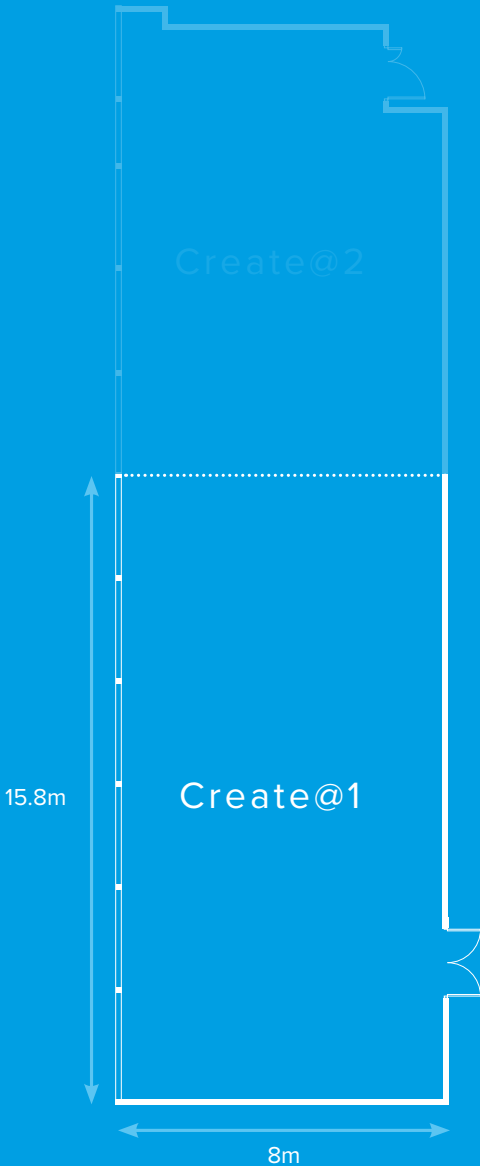
**Create@1** can add so much more flexibility and dynamism to your meeting, conference, or event. It's a multi-functional space with state-of-the-art, integrated technology and floor-to-ceiling windows that let natural daylight lift and lighten the whole room. Making full use of our state-of-the-art technology, **Create@1** also offers hybrid streaming capability, which means that you can blend in-person and online visuals and audio from presenters and delegates around the world. Following the process of creating the space and exploring why **Create@1** is one of our best conferencing spaces.

### Suggestions for Create@1:

**Seminar space:** comfortable seats 150 people in theatre-style with a small stage set. Coupled with our two laser projectors and integrated PA, it's a great space for educational talks, business updates and keynote plenary sessions.

**Tabletop exhibition area:** allows for 20 tabletop exhibition stands all giving exhibitors freedom to showcase products. Clients can utilise the two large projectors by showing headline sponsor information and logos, speaker biographies, videos and imagery, and our personal favourite, social media walls.

**FIND OUT MORE**



### Create@1

Capacity 30 min / 150 max

90 Cabaret

150 Theatre

40 Classroom

80 Dinner

30 U-Shaped

35 Horseshoe





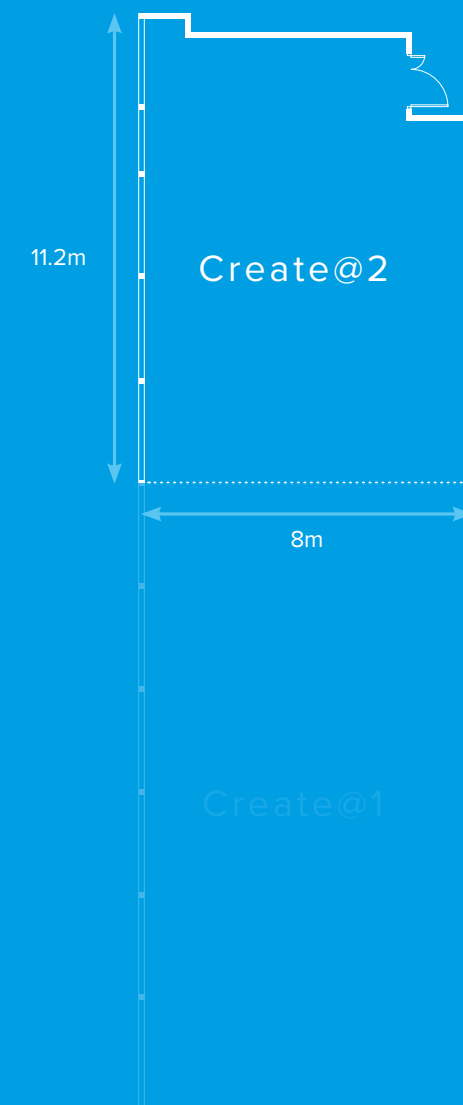
# Create@2

As with **Create@1** floor-to-ceiling windows line the entire length of the back wall of **Create@2** creating a bright and energising room.

A great space for seminars, exhibitions and workshops, **Create@2** offers plenty of space and multiple styles of seating and table arrangements. This highly flexible approach ensures that every delegate, client, and invitee can move around the room with ease and take full advantage of the event throughout the day.

Comfortably seating 30 delegates in a classroom, horseshoe, and U-shape style, with 75 in a theatre style, **Create@2** is fully customisable and delivers the full range of our state-of-the-art audiovisual and hybrid streaming technology and catering.

## DISCOVER MORE



### Create@2

Capacity 30 min / 75 max



54 Cabaret



75 Theatre



30 Classroom



48 Dinner



30 U-Shaped



30 Horseshoe





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# Inspire@

**Inspire@** is a vibrant and welcoming training and meeting room, comfortably seating 34 delegates in a boardroom style.

When you think of training sessions and workshops, what comes to mind? Everyone huddled round a flip chart, or small tables looking at print outs, crammed into a drab room with crazy carpets, fluorescent lighting, and no windows? Punctuated by a beige-heavy buffet followed by a seeming endless afternoon? Not at **Horizon Leeds**, we're here to engage and inspire.

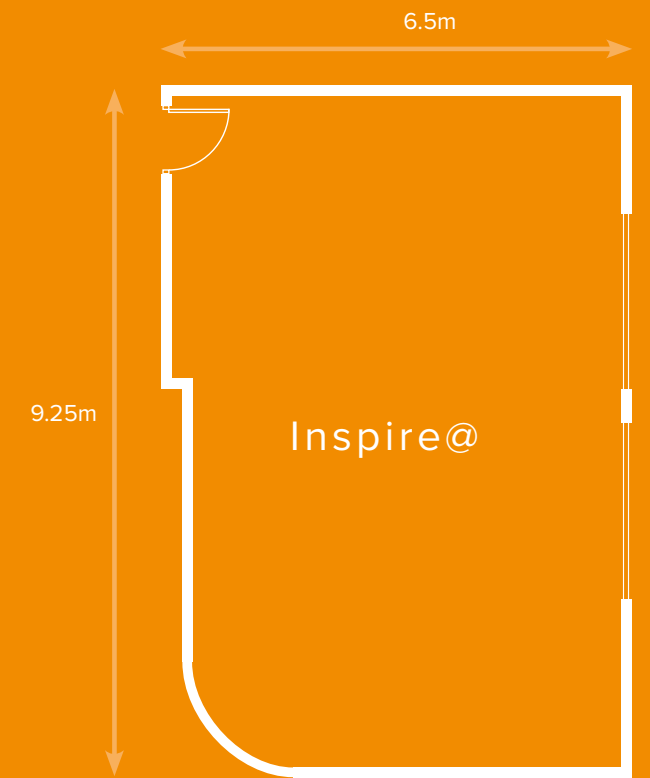
"Fantastic", "Dynamic", "Highly suitable", all words used to describe **Inspire@** and it's not hard to see why. Our vibrant meeting room stimulates the senses with its motivational, mood boosting bright orange walls. It's no wonder that it's been used for training sessions, interactive workshops, and creative sessions, as well as educational seminars and key board meetings.

## Suggestions for Inspire@:

**Breakfast sessions:** fast becoming a firm favourite. Comfortably seating 60 in a theatre layout, **Inspire@** space is great for seminars and educational sessions, complete with a tasty selection from our healthy breakfast range and unlimited water, teas and coffees to keep you alert and hydrated for the day ahead.

**Breakout space:** **Inspire@** is a great room for workshops, or parallel sessions running alongside keynote presentations. It's a great idea to think about interactivity when session planning for this room.

**LEARN MORE**



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**Inspire@**  
 Capacity 20 min / 60 max

 50 Cabaret	 60 Theatre	 34 Boardroom
 20 Classroom	 40 Dinner	 24 U-Shaped





# Think@

**Think@** the plush boardroom with opulent rich colours, complemented by walnut and black leather furnishings. **Think@** seats up to 20 delegates boardroom style and is the place to encourage complex decision-making and strategic thinking.

If board meetings leave you with a sinking feeling after long, drawn-out days in small drab rooms with harsh lighting and uncomfortable chairs, luckily, here at **Horizon Leeds**, we do things a little differently.

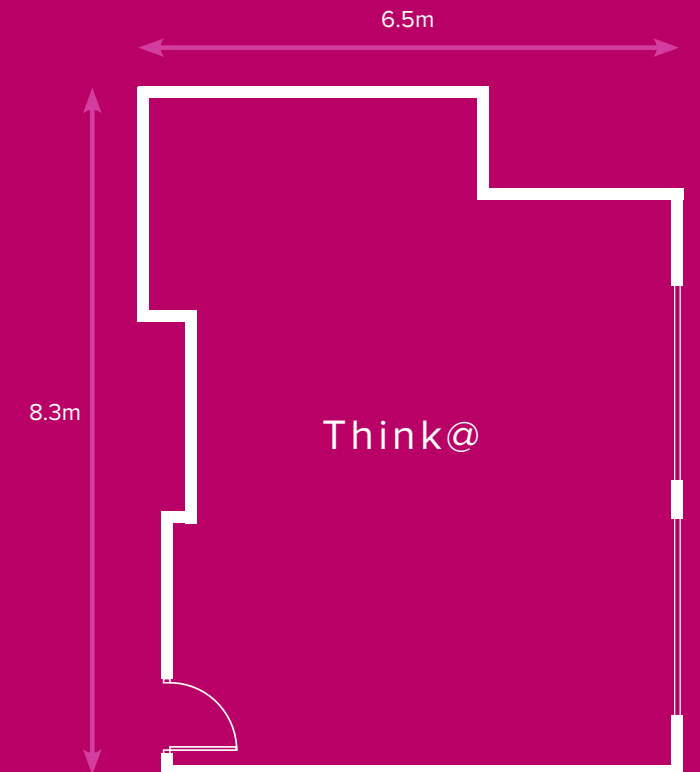
Together with luxury, technology is our focus, as **Think@** includes a 75" plasma TV with split screen functionality, ensuring that four different screens can be visible at any one time. Plus, a video conferencing unit that allows you to connect at both the local, national, and international level.

## Suggestions for Think@:

**Board meetings, small workshops and training sessions** are at the heart of **Think@**'s purpose, with clients coming back time and time again. Not only for the space and comfort but also for our five-star customer service.

**Private dining:** An intimate space to extend board meetings to a more informal dining setting where your team can enjoy city views over a three-course meal, whilst reflecting on the day's business.

## FIND OUT MORE



**Think@**  
 Capacity 16 min / 50 max

 <b>32 Cabaret</b>	 <b>50 Theatre</b>	 <b>20 Boardroom</b>
 <b>18 Classroom</b>	 <b>32 Dinner</b>	 <b>16 U-Shaped</b>





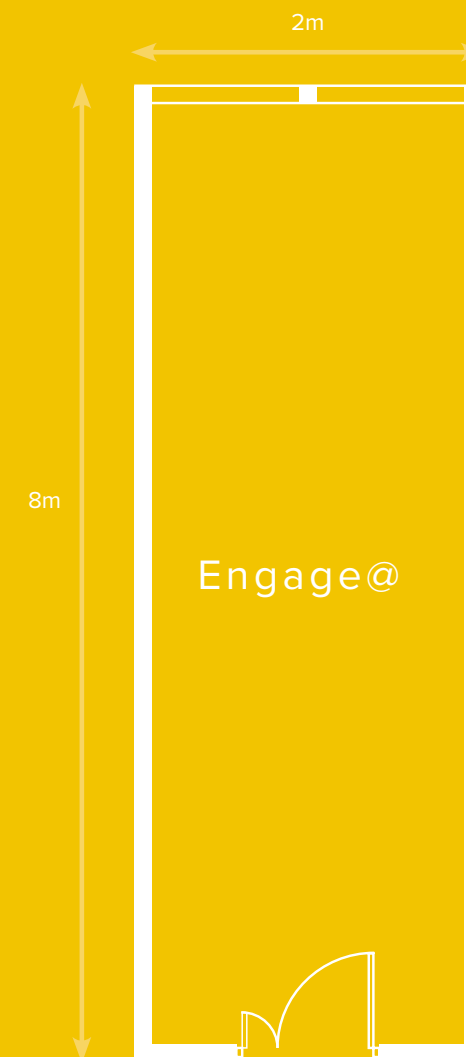
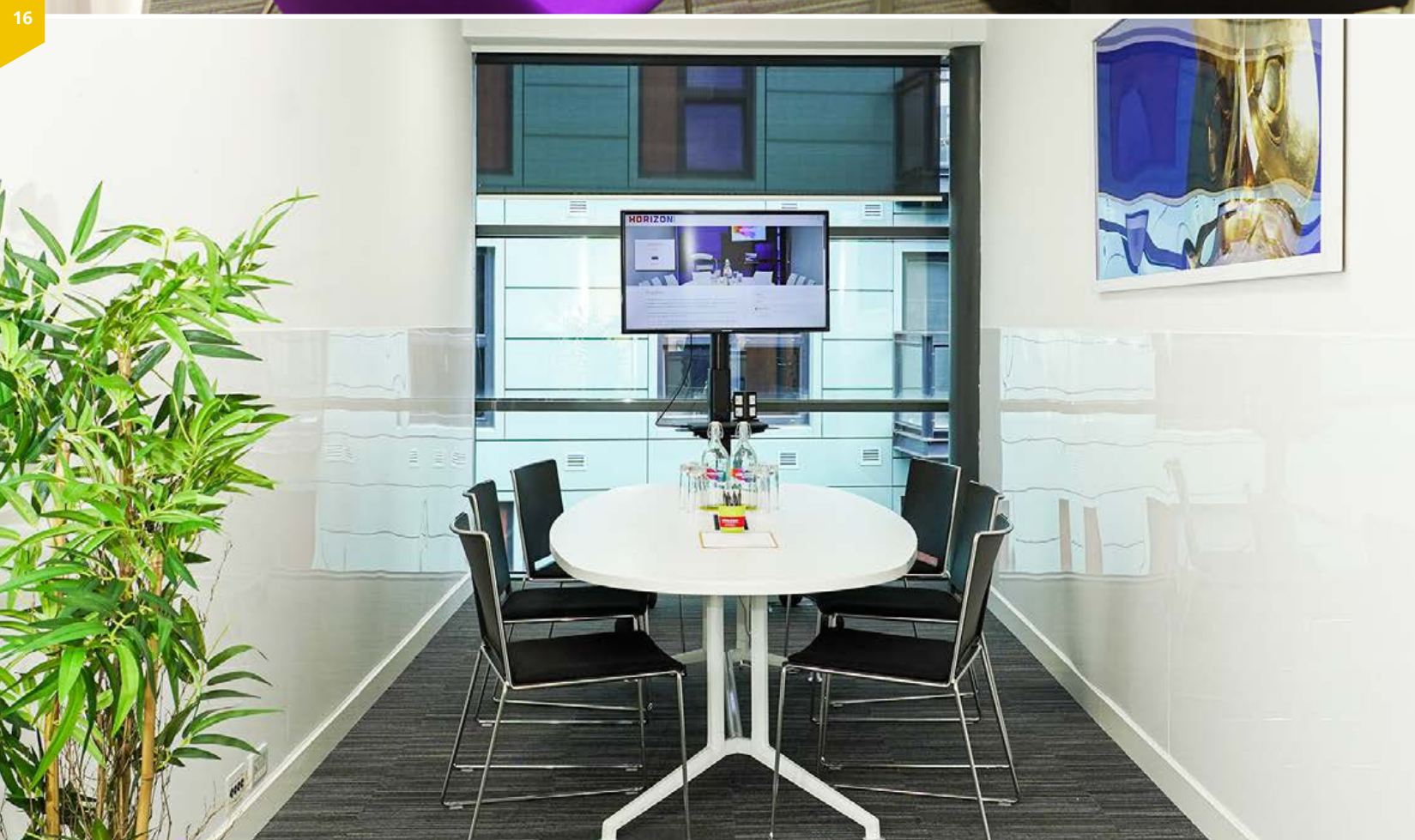
# Engage@

**Engage@** is Horizon's Leeds smallest space. Flexible and fun, a great place to engage a meeting partner or small team, the best things really do come in small packages, and this little room is a gift that truly keeps on giving!

This room is perfect for everything from a green room and confidential meeting hub to interviews, a media room, a photo studio, an events office, and a small conference centre. It is also the control centre for our Broadcast Studio.

Truly, if you need to engage, this is possibly the most versatile space that we have.

**EXPLORE MORE**







# Meet@

**Meet@** is the heart of Horizon Leeds. Bursting with natural light, vibrant colours, great tech, and, of course, delicious refreshments. Where else would you want to meet?

Our aim was always to banish the days when we would go into a meeting room and be stuck there all day. It's so important that there is a space for people to step away, grab refreshments, catch up with colleagues and, most importantly, recharge.

This was our focus when designing our refreshment hub, **Meet@**. From the fresh colour pallet and LED lighting to the large windows framing our wonderful Leeds city skyline, this space to meet, chat and refuel, has been created to relax and revitalise.

## Suggestions for **Meet@**:

**Tabletop exhibition:** five tabletop stands fit comfortably into the space, plus, all the screens can be used as digital stands. A great way to highlight products during refreshment breaks. We can also accommodate six poster boards.

**Networking space:** with a capacity for 200 standing, it's a great networking venue, with tasty breakfast or post-work glass of wine. Many of our clients hire **Meet@** exclusively after their conference for this purpose.

**DISCOVER MORE**



*Where else  
would you  
want to  
**Meet@** ?*





# Broadcast Studio

Although the demand has now returned to in-person events, today, a blended approach is hugely beneficial and an integral communication tool for many organisations.

We rebranded our **Virtual & Hybrid Streaming Studio** to the **Broadcast Studio** and given it a permanent home at **Horizon Leeds**. Ensuring that, whatever your sector and whatever happens, we're ready when you are!

The state-of-the-art, stand-alone **Broadcast Studio** provides space for up to four presenters live in the studio at one time and endless number of people off-site. This allows for the ability to share their message to delegates all over the world; think branded newsroom studio, with fully interactive capability.

What's more, you'll be provided with an onsite tech team, who are leading experts in the field with more than 15 years of experience in delivering virtual and hybrid events, to support you every single step of the way.

**VIEW THE  
BROADCAST STUDIO  
BROCHURE**

*We're ready  
when you  
are...*





# Event Services

We offer a choice of spacious and contemporary Leeds meeting and conference event spaces to help bring your conference to life and offer delegates a great event experience.

From the moment your delegates walk through our doors, they will feel welcome, at home and ready to take part in your event.

At **Horizon Leeds** we know that the key to a great event is for us to understand what you need from the very start of your planning. With this in mind, we encourage you to share your event objectives and agenda ideas, as this will ensure you get the most from us. At the end of the day, whether you are an event organiser, caterer, or AV supplier, we all are striving for the same goal – to give delegates a memorable and successful event.

## Services include:

- Delegate management
- Supplier liaison
- Programme and speaker support
- Evaluation



# AV Services

**Horizon Leeds** was born from the frustration of not being able to find venues with high-quality audio-visual (AV) equipment to fulfil a growing need for technology-led events.

We are proud to say that we have won numerous awards for our onsite AV, **here's why:**

- LED Screens/4K projection in every room – some with dual or touch screen capabilities.
- Integrated PA and speaker systems with an array of different microphones – including a catch box mic (ask us!).
- Wireless presentation technology allowing you to present via your phone, tablet, or laptop.
- Video conference facilities to ensure that no delegates miss your event.
- LED Up-lighters to give your event that extra wow factor.
- Interactive poll technology to ensure your delegates are fully engaged in your event.
- Digital signage outside every room.
- Multiple LED screens in the refreshment area for advertising and information requirements.
- Laptops AND spare adaptors all on site, so if someone needs something last minute, with us it's not a problem!







# Catering

## Eat

Food is one of our specialities, and with our Leeds catering partner, Yorkshire Catering, we certainly make it special!

Delicious, high-quality food has a direct impact on the delegate experience by improving mood and boosting happiness. We know it's crucial to get it right and impress your audience, clients, and employees.

Our menus don't just look great, they incorporate fresh, locally sourced ingredients, which also cater to different dietary requirements, including those who are vegan, vegetarian and need gluten-free options. Whether you're after a specific theme, are looking for inclusive dining, or want something extra special, our dishes can take your meeting, conference, or event to the next level. After all, it's not just what you say, it's how you make your delegates feel.

**Horizon Leeds** manages the caterers, so you have time to sit back, relax and enjoy.

## Drink

With over 100 years of experience, choosing Ringtons as **Horizon Leeds'** official hot beverage provider was easy. With an array of teas and fresh bean-to-cup coffee, delegates will be kept hydrated throughout your event. Our five self-service coffee machines provide a variety of coffee options, including americanos, cappuccinos and lattes.

Delegates can also add a little extra flavour to their coffee with our specially selected range of syrups including sugar-free options. Throughout the day your delegates can help themselves to unlimited tea and coffee.

**Horizon Leeds** also supplies unlimited sparkling and still mineral water throughout the event, with the option to add fruit syrups if desired.

# FIND OUT MORE

# Accessibility

**Horizon Leeds** is situated in the heart of Leeds City Centre, in the vibrant riverside location of Brewery Wharf. Located on the 3rd Floor of 2 Brewery Wharf, Kendell Street, we are conveniently positioned directly opposite Jury's Inn. There is disabled access throughout the building with two lifts in the ground floor lobby.

# Contact us

0113 225 3190

@horizonleeds

Horizon Leeds

sales@horizonleeds.co.uk

# Directions

## By road

The M621 is only 0.2 miles from **Horizon Leeds**.

- At junction 3 take the exit for the A653
- Continue on to Meadow Road / A653
- Turn left on to Meadow Lane
- Slight left onto Bridge End
- Turn right onto Dock Street
- Dock Street turns right and becomes Kendell Street
- **Horizon Leeds** will be on your right.

# Directions

## By train

Leeds train station is only an eleven-minute walk from **Horizon Leeds**.

- Leave the station via the Marks and Spencer exit (directly in front of the exit barriers)
- Turn right onto New Station Street
- Walk to the end of New Station Street
- Turn right onto Boar Lane
- Cross Lower Briggate by Nando's and turn right
- Continue on to Bridge end
- Walk over the bridge
- Turn left onto Dock Street
- Turn right at the entrance to Brewery Wharf (this will be on your right)
- Walk to the end of the road
- **Horizon Leeds** will be on your left and Jury's Inn will be directly in front of you.

## Car parking

The closest car park to Horizon Leeds is: **CitiPark Leeds Dock** – approx 9-minute walk.

A parking discount is available at this site on **pre-booked parking tickets only**, please contact the team on [sales@horizonleeds.co.uk](mailto:sales@horizonleeds.co.uk) to request the discount code and booking details. Alternatively, you can pay full price on the day via the pay points on site.

Electrical vehicle charging (EVC) points are available. Visit [Zap Map](#) to find more EVC points.





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LEEDS

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